

TRANSPORTATION FOR SCHOOL-RELATED TRIPS*West Sonoma County Union High School District***FIELD TRIP REQUEST FORM****(FORM D)**

TYPE OF SWIM FACILITY:

1. Commercial or Public Swimming Pool Facility. Please indicate below:

NAME:	TELEPHONE #:
ADDRESS:	

Every item must be checked off prior to principal signature and all supporting documents attached.

2. Parents notified and signed permission given.
3. Swimming ability of staff and students determined before trip is taken.
4. Lifeguard will be available.
5. Written instructions on supervision/safety will be distributed to staff and chaperones.
6. Provision made for students with varying swimming abilities.
7. Provision made for floatation devices as appropriate.
8. A one-on-one system for monitoring will be implemented.
9. The principal and teacher initiating swim activities has, or will have, visited site and assessed the risks prior to the trip.
10. Written emergency procedures are in place.
11. A ratio of not less than one chaperone for each ten students will be maintained.
12. For private pool, provide a certificate of insurance naming the District as an additional insured for the amount not less than \$500,000.00. Please indicate:

NAME OF OWNER:

ADDRESS OF POOL:

TELEPHONE #:

Principal's Signature

 Date